

Task Force for Diversity and Inclusion

November 3, 2014 Update

At our first organizational meeting on 10/23, we went through our charge and set up subgroups or “teams” to organize and/or develop:

- Surveys
- Forums and focus groups
 - Community
 - Faculty and Staff
 - Students
- Webpage/ blog
- “Snapshot” team
- “Administrative” team

Co-chairs Patzlaff and Glenn check in with teams/team leaders in between larger group meetings.

We are structuring our planning around establishing what we have in place, what is missing/needed/unnecessary, in order to come up with a final product: “IS, MISSING, OUGHT.”

Main focus now = two questions:

- What is in place now?
- Who, what when and how well does it serve students, staff, faculty?

Misc Items:

- Josh Smith has agreed to help moderate forums and facilitate final product
- Survey team leader checking on IRB
- Data Gathering – from IR, Diversity Office, etc.
- Seeking additional (paid) student help
- Researching models/ best practices
- Creating Document Inventory (HSU docs, HSU initiatives, data, literature)
- Writing survey questions, after collecting preliminary information (some of what we gather will be helpful in populating the survey with questions that will provide insightful data)

Questions for Steering Committee:

- What seeking in 3-4 sentences for our ‘qualifications’?

See reverse for meeting times . . .

November 14 th	NHE 120	11:00 – 12:00 (NEW)
November 19 th	NHE 120	2:00 – 3:00
December 5 th	NHE 119	3:00 – 4:00
December 8 th	NHE 120	11:00 - 12:00 (NEW)
December 18 th	NHE 120	11:00 – 12:00
January 7 th	TBD*	10:00 – 11:00 (NEW)
January 22 nd	TBD*	3:00 – 4:00