

Humboldt State University
Task Force on Ensuring Resources to Fulfill the University's Mission
February 23, 2015, 3:00-5:00 pm, BSS 508.

Members present

Present: Co-chairs Rick Zechman and Harry Singh. Committee members Steve Hackett, Evan Johnson, Volga Koval, Amy Sprowles, Julie Tucker, Sarah West.

Absent: Alex Hwu, Craig Wruck

Rick Zechman called the meeting to order at 3:00 pm.

Prepare question set for Information Technology Services Group

We all discussed questions.

1. What changes in existing software (such as PS) to create a more efficient process?
 - a. For advising
 - b. Graduate plan (contracts)
2. What is our plan to create efficiencies in PS and what are the constraints in achieving those?
3. The end users must be involved in decision prior to purchase.
4. Problems with general file storage and solutions.
5. Computer refresh cycle? Use of other types of software? Moving computer lab cart.

Final report writing tasks

Rick Zechman agreed to assign report writing tasks for each committee member. The draft report completion date is March 1.

Curriculum/Academic Policy Group meeting

Committee co-chairs Zechman and Singh reported that the meeting with the Academic Program leadership team went well. The committee provided a one-page summary in response to specific questions developed by the task force involving potential revenue opportunities and obstacles to achieving those goals.

Rebecca Brown: Center for International Programs

Rebecca Brown, Director of Center for International Programs (CIP), agreed to meet with our group to discuss foreseeable resource opportunities and constraints associated with a variety of international programs. International student exchange programs can have a positive impact on campus for many reasons (diversity, revenue, marketing) but acknowledged that it can have a negative impact if not managed properly (lack of campus housing, meal availability, language support, course availability and scheduling, mentoring support, etc.). In an effort to be more competitive, Rebecca would like to model HSU's CIP after other successful international programs within the CSU (offer dual support programs, similar TOEFL scores, same recruitment strategies). In addition, a centralized event location to help facilitate student visitors during the summer months would be helpful as campus resources during summer break are minimal and sometimes entirely unavailable.

Reminders and next steps

The next regularly scheduled task force meeting will be held on March 2, 3:00-5:00 p.m., BSS 508.