

TASK FORCE ON SUPPORTING AN INCLUSIVE AND DIVERSE COMMUNITY

October 23, 2014 3:00-4:00 p.m. NHE 119

AGENDA

1. Welcome and Introductions

Kris Patzlaff (co-chair), Associate Professor, Department of Art, Chair
Mary Glenn (co-chair), Associate Dean, College of Professional Studies
Graciela Chipres, Student
Jayne McGuire, Associate Professor, Kinesiology & Recreation
Joyce Lopes, Vice President, Administration & Finance
Melissa Meiris, Lieutenant, Diversity and Inclusion
Naomi Waters, Student
Renée Byrd, Assistant Professor, Sociology
Steven St. Onge, Director, Housing, MPP
Susan Marshall, Professor, Forestry & Wildland Resources
Administrative support: Lura Holtkamp

2. Task Force Purpose

To produce a 1-5 page document by March 1, 2014 that identifies and prioritizes specific goals and objectives that will enhance and support an inclusive and diverse HSU community.

3. Task Force Group Structure & Communication

Several working teams with oversight by Task Force Co-Chairs: Team leaders will consult and coordinate with Task Force Co-Chairs who will communicate efforts to Task Force members. Team leaders may seek help from other committee members or outside parties, as needed.

4. Timeline

Refer to calendar handout.

5. Teams

Diversity and Inclusion "Snapshot" Team (5 total, with team sub-leads)

- Inventory diversity efforts on campus (in place and planned)
- Collect, synthesize, fact-check, analyze and present data to group on historical trends and current snapshot of student, staff and faculty diversity, differential student success, etc.
- Provide comparison data (e.g., CSU, State)
- Collect relevant literature and documents; coordinate with Lura Holtkamp to maintain indexed clearinghouse of documents

Resources: Diversity Plan 2013, ODI annual reports, IR, etc.

Webpage and Blog Team (1)

- Develop strategies to best capture input from students, faculty, staff and community
- Monitor webpage and blog input; make changes to webpage and blog as needed
- Summarize trends and comments and present reports to committee

Open Forums Team (Melissa Meiris, Lead)

- Organize open forums for various groups
- Coordinate facilitation of each forum
- Provide summary reports for each forum to the committee

3 Suggested Forums: Faculty/Staff, Students, Community

Survey Team (Renée Byrd, Lead)

- Devise and conduct surveys for various stakeholders
- Do IRB paperwork (if needed)
- Summarize results and present reports to committee

3 Suggested Surveys: Faculty/Staff, Student, URMS

Administrative Team (Mary & Kris, Co-Leads)

- Monitor and support all Task Force initiatives and communicate with group
- Coordinate efforts with other two Task Forces and Steering Committee
- Create and maintain work plan for strategic planning action data
- Research and present best practice models to group
- Bring expert(s) to campus for working session

6. Post Meeting To Do List

_____ Send questions for webpage kickoff to Kris and Mary.

_____ Review our charge and strategic planning literature.

_____ Watch for launch of HSU strategic planning website.

<http://www2.humboldt.edu/strategicplan/>

_____ See HSU diversity plans/reports, IRP data, etc.

<http://www2.humboldt.edu/diversity/>

<http://www2.humboldt.edu/irp/>

_____ Leads: Come up with action plan; meet with Task Force Co-Chairs.