

Humboldt State University
Strategic Plan Steering Committee Minutes
Tuesday, December 2, 2014, 3:00-4:00 pm, Nelson Hall East 106

Co-chair Noah Zerbe called the meeting to order at 3:05 pm.

Members Present:

Alderson, Bruce, Dinzes, Eschker, Mola, Moyer, Panting, Rossbacher, Shaeffer, Zerbe, Zorn

Members Absent:

Whaples

Guests: Beth Eschenbach, Mary Glenn, Joyce Lopes, Kris Patzlaff, Scott Paynton, Paula Peterson, Hari Singh, Steve St. Onge, Rick Zechman

Minutes of November 4, 2014:

Minutes of the November 4, 2014 meeting were distributed and approved for posting on the Strategic Plan website.

Minutes of November 19, 2014 Question & Answer Session:

Draft minutes of the November 19, 2014 Strategic Plan Question & Answer Session were distributed. The minutes will be posted to the website unless there are objections.

Task Force Updates:

Task Force on Increasing Student Success and Academic Excellence: Paynton reported that third task force meeting will be held on December 3. They haven't been overly aggressive about meeting with others. They are concerned about survey fatigue and will coordinated more with other task forces. The mapping group with Vikash Lakhani, Jená Burges and Josh Smith will be meeting soon.

Task Force on Ensuring Resources to Fulfill the University's Mission: Zechman reported that the task force is finalizing a list of groups with whom to meet and the discussion topics. Student Jasmine Servin has agreed to join the task force. They have met about five times. They started organizing forums but those plans were tabled in lieu of waiting for central organization. Singh stated that the feedback wanted by this task force might be quite different than the other task forces.

Task Force on Supporting an Inclusive and Diverse Community: Glenn reported that the task force has started a list of questions for the survey and has held about 10 "conversations" which are being posted to their Moodle page. They have collected a lot of data and documents on the Moodle page for task force members to read. They have planned a half-day retreat for the end of January or first week in February. Two student assistants have been hired to help the task force. If interested in seeing the Moodle material, they will share access. Steve St. Onge reported that they are holding open forums and focus groups with directed conversations about questions of diversity and inclusion with faculty, staff and students.

2014 Enrollment Report:

Dr. Lisa Castellino, Director of Institutional Research & Planning, presented the 2014 Enrollment Report – Actuals, Projections and Future Considerations. The report is on the Strategic Planning website at

http://www2.humboldt.edu/strategicplan/resources_documents. For questions or further explanation Dr. Castellino can be contacted at lisa.castellino@humboldt.edu, or contact Interim Provost Jenny Zorn at 826-3722.

Open Forum:

We are still trying to arrange a good time to hold a large open forum early in the spring semester.

Surveys:

Survey questions are being collected from the task forces. The deadline is Friday, December 12, 2014. There may be three separate surveys with overlapping questions, one for students, one for faculty and one for staff. There may also be a survey for the off campus community. There may need to be a different survey for the resources task force due to the nature of the questions.

Website:

Eschker commented that the feedback forums and voting system on the Strategic Planning website is confusing.

Next Meeting:

The next meeting of the Strategic Plan Steering Committee will be on December 16, 2014, at 3:00-4:00 pm in Nelson Hall East 106.

Meeting adjourned at 4:12 pm