

Humboldt State University  
Task Force on Ensuring Resources to Fulfill the University's Mission  
Friday, December 5, 2014, 8:30-10:00 am, Harry Griffith Hall, Room 113.

## **Members present**

Present: Co-chair Rick Zechman. Committee members Carlos Diaz, Steve Hackett, Alex Hwu, Evan Johnson (student), Volga Koval, Julie Tucker (admin support), and Craig Wruck, Jasmine Servin.  
Absent: Hari Singh and Sarah West

Rick Zechman called the meeting to order at 8:30 am.

November 21 meeting minutes were approved with one correction. Evan noted that he and Sarah contacted Associated Students, not Jerry Dinzes as previously recorded.

## **Updates**

Rick provided information from the last University Task Force Committee meeting on Dec 2. Lisa Castellino (IR) gave a presentation on changes in higher education in terms of increasing enrollment and the breakdown of graduation rates across the University. The presentation will be posted to the strategic planning website. Also, many attendees requested clarification on the joint survey that will be distributed to students, faculty and staff.

Evan provided the committee with a list of possible student survey questions for discussion. The committee reviewed student questions in detail and offered advice about including additional questions regarding retention and under what circumstances students would consider a fee increase. The committee agreed to continue reviewing questions and provide feedback to Evan through the end of today.

## **Finalize resource related questions for general campus survey**

Rick asked the group for input regarding the general campus survey. After much discussion surrounding resource limitations, our remote location, retention, and building better partnerships, the following three questions were developed:

1. What should the top budget priorities for the University be?
2. What are our best opportunities and areas of focus for increasing resources?
3. How do we best leverage the HSU brand, geographic location and unique programs to sustain HSU's role as a destination campus?

## **Finalize questions for URPC meeting on Dec 12**

Task force members are welcome to attend the URPC meeting on Dec 12 at 1 pm in the CCR, SH 222. Four questions developed from the Nov 21 meeting will be distributed to the URPC for input.

## **Develop questions/prompts and determine meeting formats and timelines for the following discussions**

Rick presented a list of campus units our committee may be interested in interviewing for discussion. All agreed it important and valuable to invite Rhea Williamson and Steve Karp (SPF) to a future task force meeting. Discussion followed about jointly reaching out to the international welcoming committee and international programs office. Planning will continue on developing the best approach to contacting the conference planning group, administrative affairs, college deans and various entities within academic policy groups (ICC, APC, provost, registrar, etc) with specific sets of questions designed for each. In referencing our limited time constraints, one final suggestion was made to contact each division leader separately with a series of questions and a submission deadline. This method would allow leaders the opportunity to discuss issues openly with staff for input and suggestions before providing feedback to the task force committee. The suggestion is under advisement.

## **Future agenda items**

None noted.

## **Next steps and additional agenda items**

Continue drafting questions for specific campus entities aimed at gathering feedback.