Task Force for Diversity and Inclusion

November 3, 2014 Update

At our first organizational meeting on 10/23, we went through our charge and set up subgroups or “teams” to organize and/or develop:

- Surveys
- Forums and focus groups
  - Community
  - Faculty and Staff
  - Students
- Webpage/blog
- “Snapshot” team
- “Administrative” team

Co-chairs Patzlaff and Glenn check in with teams/team leaders in between larger group meetings.

We are structuring our planning around establishing what we have in place, what is missing/needed/unnecessary, in order to come up with a final product: “IS, MISSING, OUGHT.”

Main focus now = two questions:
- What is in place now?
- Who, what when and how well does it serve students, staff, faculty?

Misc Items:
- Josh Smith has agreed to help moderate forums and facilitate final product
- Survey team leader checking on IRB
- Data Gathering – from IR, Diversity Office, etc.
- Seeking additional (paid) student help
- Researching models/best practices
- Creating Document Inventory (HSU docs, HSU initiatives, data, literature)
- Writing survey questions, after collecting preliminary information (some of what we gather will be helpful in populating the survey with questions that will provide insightful data)

Questions for Steering Committee:
- What seeking in 3-4 sentences for our ‘qualifications’?

See reverse for meeting times . . .
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<tr>
<th>Date</th>
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<tbody>
<tr>
<td>November 14th</td>
<td>NHE 120</td>
<td>11:00 – 12:00 (NEW)</td>
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<td>November 19th</td>
<td>NHE 120</td>
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